



Position: Learning Officer

Location: London, UK

Introduction

The Zaha Hadid Foundation (ZHF) is seeking to appoint a Learning Officer to join its new and growing team. Reporting to the Head of Research and Learning, the Learning Officer will be responsible for the Foundation's educational activities, working in partnership with universities, school and colleges and with specialist educational organisations dedicated to architecture, design, and related arts.

ZHF aims to be a major national and international centre for the study of architecture and design, and all the visual arts insofar as they intersect with the urban environment. Its mission is to preserve and promote the artistic and creative legacy of Zaha Hadid, to advance research and education in areas pertaining to her legacy, and in relation to modern architecture, design and related disciplines. It will do this through the creation of appropriate facilities for the display and study of its collections, and through curatorial and educational programmes in its own facilities and those of other institutions.

The Learning Officer will plan public and educational activities in support of ZHF's mission and to align with its collections, exhibition and research activities. Whilst ZHF considers its educational mission to be broad, addressing all ages and diverse audiences, its principal institutional focus at this stage in its development is Higher Education (including supporting routes to study at UG and PG levels). The Learning Officer will also plan and oversee lecture programmes and events for a wider general public. The successful candidate is expected to have experience working in the arts with either Higher Education or a Museum/Galleries background and preferably with a good knowledge of their intersection. The successful candidate will bring creativity and sector-specific experience to support the development of the Foundation's public and digital educational presence, and in support of the Foundation's mission around diversity and inclusion.

The Foundation

The Zaha Hadid Foundation aims to present the art and ideas of Zaha Hadid to local and global audiences. It will promote new ideas in architecture and design, and the interaction of the arts in contemporary society, engaging with diverse audiences and supporting new scholarship in areas which pertain to her work and legacy.

Whilst firmly rooted in architecture and the life and work of Zaha Hadid, the Foundation will engage in a broad range of cultural activities. It will create exhibitions, from large-scale events for major international venues, to smaller and specialist displays. The Foundation has its own exhibition space in which changing displays from the collections will provide London with ongoing access to Zaha Hadid's work. The Foundation will also create exhibitions of all types that position Zaha in context, independently and through collaboration with other institutions.

The Foundation will offer fellowships and bursaries, stage conferences, colloquia, public lectures, and online programmes, and generate publications. As part of its commitment to learning, it will provide classes and demonstrations. Foundation Fellows will include junior and senior architects, designers, and artists committed to exploring new ground, aesthetically and technically. Fellows in history, theory and museology will explore perspectives on Modern art and architecture.

ZHF is a new organisation at an early stage in its development. The Learning Officer will join a small team supporting research and exhibition programmes, also working closely with the Collections Team and with the Foundation's administrative and communications staff. They will be innovative in their thinking and open to developing new kinds of partnership in support of ZHF's mission, including the provision of bursaries and other forms of educational support. They will have a good knowledge of modern and contemporary architecture and design in areas related to the mission of the Foundation and to learning in particular.

The Collections

The Foundation's collections comprise of c.12,000 works across a range of media, including architectural models, furniture, interior design, paintings, drawings, architectural plans and blue-prints, fashion design, and jewellery. Additionally, there is a considerable archive, consisting of works on paper and various types of ephemera. There is a collection of books which will form the basis of a research library. At present the collections are in secure professional storage.

The Role

As a new institution, ZHF is effectively a 'start-up'. It is important therefore that the postholders are flexible with regard to the tasks at hand, and able to work within a team environment that

is sometimes pressured. Much of the role will be project-driven: supporting the coordination and delivery of projects will be a significant aspect of the postholder's abilities.

Reporting to the Head of Research and Learning, the Learning Officer will be centrally engaged in the creation of learning policy and strategies. Significant and immediate priorities will include the management of the inaugural bursaries, public events and educational activities already in development. The postholder will work closely with the Research and Collections teams to support collections and exhibition activities pertaining to learning.

The role demands an ability to be flexible and to engage with the other specialists within the organisation to ensure that public programmes are delivered to the optimum. The postholder is likely to have had experience in a university and/or museum learning environment, and they are expected to be a confident presenter. Ideally, they would have experience working with design and architecture, and an understanding of the work of Zaha Hadid.

The postholder, as part of a new institution, will be part of a team which will engage with every aspect of the Foundation's responsibilities. Principally, this will mean engaging audiences with collections, devising events to support exhibition programmes, and working closely with Comms to ensure that learning programmes are effectively disseminated.

Key Duties

Reporting to the Head of Research and Learning, the Learning Officer will:

- Devise learning programmes aimed at a range of audiences.
- Create learning programmes in support of the exhibitions programme.
- Manage the Foundation's public/educational lecture programmes.
- Develop the Foundation's Learning Policy.
- Administer student bursaries and liaise with recipients as appropriate.
- Manage relationships with institutions of Further/Higher Education, schools and colleges nationally and internationally.
- Develop links with subject specialist educational organisations.
- Devise and maintain learning materials in support of the Foundation's programmes.
- Devise and maintain learning content for the ZHF digital platforms.
- Other related duties as requested by the Senior Management Team.

Person Specification

- Relevant undergraduate degree or equivalent professional experience
- Expertise in learning within an HEI or Museums context, and understanding of their intersection
- Ability to devise programmes in line with mission of the Foundation, including inclusivity and diversity

- Good interpersonal and communication skills, including presentation and facilitation
- Effective project management and IT skills, including digital learning
- Ability to work collaboratively
- Ability to manage a diverse workload
- Commitment to equality and diversity in the context of the role

Diversity and Inclusion

Diversity and Inclusion is at the heart of the Zaha Hadid Foundation. As we grow we will ensure that our principles and actions reflect this, and that we create a respectful, equitable and inclusive culture that supports all our employees regardless of age, disability and neurodiversity, ethnicity, gender identity and expression, religion and belief, sex and sexual orientation, and socioeconomic background.

ZHF works to ensure that our recruitment processes are inclusive and accessible. We are committed to making adjustments wherever possible for disabled applicants. We are happy to discuss flexible working options for all our roles.

Application procedure

Applicants should apply in writing to the ZHF Director at mail@zhfoundation.com, by no later than **5pm on 29 September 2022**. We expect to hold interviews in w/c 10 October 2022, arrangements to be confirmed.

The following are requirements for the application process:

- a current curriculum vitae.
- a supporting statement of no more than 2 pages. This should outline why you believe you are suitable for the post, and why you find the Zaha Hadid Foundation particularly interesting. You should address the criteria outlined in the person specification in your statement.
- The names and contact details of two referees. Please indicate whether the referees can be contacted immediately, or whether you would prefer us to wait until an offer is being made.
- N.B. Please ensure your name is included in the title of each document.

Salary

The salary will be in the range £29,000 - £35,000.